

### I. Procedure for Registering Mobile Number

#### Important Note :

The mobile number registered here will be used for all communications in future. This mobile number will be printed on the SMART CARD. DO NOT register temporary mobile number. After registration, if you want to change the mobile number, you have to apply through the Dean of the college.

- Step 1 :Go to [www.aukdc.edu.in](http://www.aukdc.edu.in) (Google chrome is the preferred browser but all latest browsers are supported.)
- Step 2 :Select Mobile Registration.
- Step 3 :Enter application number, Date of Birth and click "LOGIN".
- Step 4 :Enter the mobile number to be registered.
- Step 5:Click "Send OTP". If OTP is not received, wait for 10 seconds before you click "Resend OTP".
- Step 6 :Enter the OTP, you have received in your mobile.

Check the message displayed on the screen.

### II. Procedure for Registering E-Mail Id

#### Important Note:

The e-mail id registered here will be used for all communications in future. DO NOT register temporary e-mail id.

- Step 1 :Go to [www.aukdc.edu.in](http://www.aukdc.edu.in) (Google chrome is the preferred browser but all latest browsers are supported.)
- Step 2 :Select e-mail registration.
- Step 3 :Enter the Captcha.
- Step 4 :Enter application number and D.O.B.
- Step 5 :Enter e-mail id to be registered.
- Step 6 :Click "Send OTP".
- Step 7 :Enter OTP, you have received in your mail.
- Step 8 :Click "Register".

Check the message displayed on the screen.

### III. Procedure for filling the student smartcard data sheet through online

**Important Note :** Scan the original documents with 75 DPI resolution. The size of a single file should be less than 150 kb. DO NOT scan the documents using cam scanner or mobile. All the documents except photo, should be in PDF format only. Photo should be less than 50 kb and in JPEG only.

Before proceeding to pay admission cum term fees, student have to fill the data for smartcard.

- Step 1: Go to [www.aukdc.edu.in](http://www.aukdc.edu.in), Knowledge Data Centre website (Google chrome is the preferred browser but all latest browsers are supported.) Click Smartcard from quick links.
- Step 2: Enter the captcha.
- Step 3: Select Forms.
- Step 4: Select UG/PG/Lateral Admission, enter your application number, D.O.B and click "Submit".
- Step 5: View Existing data.
- Step 6: Fill personal, academic details using "Add/Edit Data Sheet"
- Step 7: Click "Submit" button to save.
- Step 8: Check the entered details on the screen. To make corrections use "Edit" button make correction and click "Update".
- Step 9: Click "View Data Sheet(PDF)" to Generate PDF file with "Tentative" water mark, Check all the details entered are correct, If all data are correct, complete the data entry by clicking "Yes" button at the end of the PDF file. If "No" is selected, it will enable to edit the data again.
- Step 10: Upload all the necessary Original certificate's scanned copy in the format prescribed.
- Step 11: Verify each uploaded files for readability and relevance.
- Step 12: Freeze each uploaded certificate.

Note : Filling the student smartcard data sheet will be made available from 31.07.2018, for Allotted Candidates in ROUND ONE.

### IV. Procedure for paying admission cum term fees through online using Internet Banking.

All allotted candidates must pay the admission, semester fee through online payment only.

Step 1: Go to [www.aukdc.edu.in](http://www.aukdc.edu.in), Knowledge Data Centre website (Google chrome is the preferred browser but all latest browsers are supported.)

Step 2: Select (Click) "Fees" on [www.aukdc.edu.in](http://www.aukdc.edu.in)

Step 3: Enter the Registration / Application Number, Date of Birth and press login button and set password (Set Password according to the mentioned requirements. Enter the same password in confirm password. "Click set password". Check the message displayed on the screen). The respective student's particulars will be displayed on the webpage. If all the shown information is correct then press "Pay Fees".

Step 4: After clicking Pay Fees, the user will be requested to select a bank for payment on the webpage and proceed to the respective bank's website for payment (if internet banking enter the login name, password and Proceed).

Step 5: On successful completion of the transaction, the candidate can take a temporary receipt of the payment for further reference. A signed copy of the receipt will be available in the same portal within 48 working hours.

#### NOTE :

1. The signed receipt copy must be produced at the time of admissions.
2. For making payment, at zero transaction charges, the candidate may require an Internet Banking Account in any one of the following banks.  
(I) State Bank of India (II) Indian Overseas Bank (III) Indian Bank (IV) Canara Bank.
3. Other mode of payments may require transaction charges as indicated in the web portal.

The online fee payment will be made available from 31.07.2018

How to register Mobile / E-Mail / Smart Card are available in video format at [www.aukdc.edu.in](http://www.aukdc.edu.in) → FAQ → Constituent Colleges → Registration

For any clarification on datasheet, admission cum term fees contact 044-22357091, 044-22357092.

### V. RULES FOR REFUND OF FEES

Sl. No.	Percentage of Refund of Fees	Procedures
1.	<b>Refund of fees - 100%</b> <ul style="list-style-type: none"><li>• 100% of the One Time Fee***</li><li>• 100% of the Semester Fee</li><li>• Full refund of the refundable of deposits.</li></ul>	15 days before the formally - notified date of commencement of classes
2.	<b>Refund of fees - 80%</b> <ul style="list-style-type: none"><li>• 80% of the One Time Fee***</li><li>• 80% of the Semester Fee</li><li>• Full refund of the refundable of deposits.</li></ul>	Not more than 15 days after the formally - notified date of commencement of classes
3.	<b>Refund of fees - 50%</b> <ul style="list-style-type: none"><li>• 50% of the One Time Fee***</li><li>• 50% of the Semester Fee</li><li>• Full refund of the refundable deposits.</li></ul>	More than 15 days but less than 30 days after formally - notified date of commencement of classes
4.	<b>Refund of fees - 0%</b> <ul style="list-style-type: none"><li>• 0% of the One Time Fee</li><li>• 0% of the Semester Fee</li><li>• Full refund of the refundable deposits.</li></ul>	More than 30 days after formally - notified date of commencement of classes

\*\*\* excluding the non-refundable processing fees such as Smart Card, Co-operative Society Membership and Recognition, Registration and Enrollment fee.

\* Enrolment means the date of opening of the institution.





## University College of Engineering Tindivanam

Anna University Chennai

**B.E/ B.Tech Fee Structure for the year 2018-2019**

### FIRST YEAR

I. College Fee - At the time of Admission			III. College Fee - Payable Every year		
Sl. No	Details	Amount (Rs.)	S.No	Details	Amount (Rs.)
1.	Admission Fee	300	1	Tuition Fee*	8,000
2.	Cost of Regulation & Syllabus Book	200	2	Development Fee	2,000
3.	Provisional Certificate & Degree Certificate	600	3	Computer Charges	1,000
4.	Personality and Character Development	200	4	Lab Contingency Fund	1,400
5.	Sports affiliation Fee	200	5	Library Fee	1,000
6.	Placement & Training Charges	1,200	6	Education Media Service Charges	400
7.	NSS	10	7	Internet Society Fee	400
8.	YRC Special Camping / Activities	200	8	University Cultural & Professional Society Fee	200
9.	Recognition, Registration & enrolment in Anna University	1200	9	Student Accident & Medical Relief Fund	300
10.	Identity card (Smart Card) fee	500	10	Registration & Enrolment Fee	400
<b>Sub Total -I</b>		<b>4,610</b>	11	Sports & Games Service Charges	200
<b>II. Refundable deposit (Payable at the time of Admission)</b>			12	YRC / ARMY flag Day Subscription	30
1	Institutional Deposit	6,000	13	Industrial Visit	500
2	Library Deposit	3,000	<b>Total</b>		<b>15,830</b>
<b>Sub Total-II</b>		<b>9,000</b>	<b>Sub Total - III</b>		<b>15,830</b>
<b>Grand Total (I+II+III)</b>					<b>29,440</b>
<b>General Candidates</b>					<b>29,440</b>
<b>TN SC/ST/First Graduate Candidates after exempting from Tuition Fee for 1 Year</b>					<b>21,440</b>

Sl.No.	Type of Admission	Total Fee Amount to be Paid (A)	The amount paid at the time of counseling (B)	Balance Amount Paid by Student (C) = (A)-(B)
1	General Students (OC,BC,BCM,MBC)	29440	5000	24440
2	SC,SCA,ST Students	21440	1000	20440
3	First Graduate Students (OC,BC,BCM,MBC)	21440	5000	16440
4	First Graduate Students (SC,SCA,ST)	21440	1000	20440

**Note:** The amount paid to Anna University at the time of counseling will be adjusted with the college fee and only the balance amount need to be paid at the time of Admission.

**The following documents should be produced without fail at the  
time of admission:**

1. Allotment order and the letter of admission.
2. Transfer Certificate and the Conduct Certificate obtained from the institution where you have last studied (Original certificate & 3 Nos. of Attested Xerox copies).
3. S.S.L.C. Mark sheet for the proof of Date of Birth (Original and 3 Nos. of Attested Xerox copy)
4. H.Sc. Mark sheet (Original and 3 Nos. of Attested Xerox copies)
5. Permanent Community Certificate (Original and 3 Nos. of Attested Xerox copies)
6. Certificate for Medical Fitness.
7. Seven copies of passport size photograph & four copies of stamp size photograph.
8. First Graduate Certificate and Joint Declaration, if applicable (Original and 3 Nos. of Attested Xerox copies)
9. Nativity certificate, if applicable (Original and 3 Nos. of Attested Xerox copies)
10. Srilankan Tamil Refugee if applicable (Original and 3 Nos. of Attested Xerox copies)
11. Ration card (3 Nos. of Attested Xerox copies).
12. Income Certificate (3 Nos. of Attested Xerox copies)
13. Aadhaar Card (3 Nos. of Attested Xerox copies)