



# KNOWLEDGE DATA CENTRE

ANNA UNIVERSITY

Chennai – 600 025.

CSE, I.T, EEE, civil Hoody  
J. S. S.  
28/6/16

Dr. D. George Washington  
M.Sc., P.G.Dip.O.R., M.B.A., M.E., Ph.D.  
Director i/c.

Date: 22-06-2016

To  
All Deans  
University College of Engineering & Regional Office

Sir / Madam,

Sub : Procedure for payment of admission fees - application for smart card - UG Admissions 2016 – 17 – Reg.

Herewith enclosed the procedure to pay the Admission fees and filling the Smart card form for the UG admission 2016-17. Kindly inform this procedure to the students.

The date for payment of fees shall be announced based on the date of admission at respective colleges.

Thanking you,

Yours faithfully

*D. George Washington*  
22.6.16  
DIRECTOR i/c

Copy to:

- Total*
1. The Director, University College of Engineering, Anna University, Chennai -25
  2. The Finance Officer, Anna University, Chennai – 25.
  3. The Deputy Registrar (F&G)
  4. The Deputy Registrar (P&C)
  5. The Superintendent, FA30 / FA40 Section, Anna University, Chennai-25.
  6. The P.A. to the Registrar, Anna University, Chennai – 25.
  7. File copy

c.c. All Deans for NG

*elena*  
23/6

### I Procedure for filling the student smartcard through online

Before proceeding to pay the admission fees, student have to fill the data for smartcard.

- Step 1:** Go to [www.aukdc.edu.in](http://www.aukdc.edu.in) website & Click Smartcard from quick links.
- Step 2:** Enter the captcha.
- Step 3:** Select Forms.
- Step 4:** Select Student, Enter your application number & click submit.
- Step 5:** Check all the details, fill the details in the right side form.
- Step 6:** Upload your photo in .jpg format & click submit.
- Step 7:** Click "ID card data sheet" link to generate data sheet in PDF format
- Step 8:** Take a soft or hard copy of the PDF.

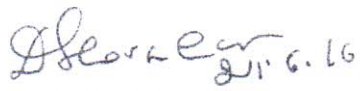
### II Procedure for paying admission or term fees through online using Internet Banking

All students of U.G. (Regular) Courses must pay the semester fee through online payment only

- Step 1:** Go to [www.aukdc.edu.in](http://www.aukdc.edu.in) Knowledge Data Centre website (Google Chrome is the preferred browser but all latest browsers are supported)
- Step 2:** Select (Click) "Fees" on [www.aukdc.edu.in](http://www.aukdc.edu.in)
- Step 3:** Enter the Registration/Application Number, Date of Birth and Press Login button. The respective student's particulars will be displayed on the webpage. If all the shown information is correct then press "Pay Fees"
- Step 4:** After clicking Pay Fees, the user will be requested to select a bank for payment on the Webpage and proceed to the respective bank's website for payment (if internet banking enter the login name, password and Proceed).
- Step 5:** On successful completion of the transaction, the candidate can take a temporary receipt of the payment for further reference. A signed copy of receipt will be available in the same portal within 48 working hours.

- NOTE:**
1. The signed receipt copy **must** be produced at the time of Admission.
  2. For making payment, at zero transaction charges, the candidates may require an **Internet Banking Account** in any one of the following banks.  
(I) State Bank of India (II) Indian Overseas Bank (III) Indian Bank
  3. Other mode of payments may require transaction charges as indicated in the web portal.

For any clarification, Please Contact **044-22357091**.

  
21.6.16  
**DIRECTOR, KDC**